

**Applying for Educational and Vocational Guidance Practitioner Certificate (EVGP)  
Through the  
International Association for Educational and Vocational Guidance (IAEVG)**

***In order to obtain EVGP Certification, you must demonstrate mastery of all of the Core Competencies and one or more sets of Specialized Competencies from the IAEVG Competency Framework.***

The courses offered by CCDF and sponsored by PETL have been pre-approved for this certification. If you have completed any of the following combinations of courses, you will be eligible for full certification. Please note that “completed” is defined as attending the course, and successfully completing and signing the consolidation exercise.

- 111, 131, 141, 211 and 311 (core + assessment)
- 111, 131, 141 and 311 (core + career development)
- 111, 131, 141, 311 and either 121 or 151 (core + counselling)

For full certification, you must demonstrate competency in the core area and at least one speciality (Assessment, Career Development or Counselling). You may however request certification in more than one speciality if you meet the requirements.

There are also two specialized competencies listed at the end of this document for which you may be qualified (Information Management and Placement).

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**If you have participated in this training, here’s a step-by-step guide to the simplest route for you.**

1. Download the application package. Click [here](#) to access it online in English and [here](#) to access it in French. The application process is managed by the Center for Credentialing in Education (CCE) on behalf of IAEVG.

*Note: The application process cannot be completed on-line. The application form must be completed on paper and sent via post along with supporting documentation. Although this might seem rather strange in current times, internet access and access to electronic forms of official documents is still sporadic in many countries, therefore a paper and post process is currently being used.*

2. Complete the application form and sign the statement indicating that you have read and agree to abide by the Educational and Vocational Guidance Practitioner (EVGP) Ethical Standards. The EVGP Ethical standards are available [here](#) in English and [here](#) in French.
3. Complete a brief personal reflective statement outlining your theoretical orientation, professional goals, and professional development plans. A two-page form for this is included in the application package.

4. Complete a self-assessment of competencies, indexed to the documentation that you are providing. If you have completed the CCDF training, this task will be easy because the courses have already been reviewed and the competencies covered in each course have been endorsed. ***Keep in mind that in order to obtain EVGP Certification, you must demonstrate mastery of all of the Core Competencies and one or more sets of Specialized Competencies from the IAEVG Competency Framework.***
  5. Prepare your application package, including all of the above information, the certificate of successful completion provided to you jointly by CCDF and PETL and a copy of your diploma, degree, or transcript for the highest educational level completed.
  6. If you have any questions, please contact Sareena Hopkins at [s.hopkins@ccdf.ca](mailto:s.hopkins@ccdf.ca)
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In addition, some practitioners might be eligible also for the specialized competency areas mentioned below, provided they can demonstrate (via the Competency Review Form or other endorsed training experiences).

**Specialized Competencies: Information Management**

This is covered by 141, except for 5.1 (Knowledge of legislation, pertaining to education, training, and work at local, national and international level), 5.2 (Knowledge of equivalence of degrees and professional qualifications obtained in different countries), and 5.3 (Collect, organize, disseminate and provide up-to-date career, educational and personal/social information on: Education and training, Occupational information, Employment opportunities, etc.).

**Specialized Competencies: Placement**

This is covered by the following combination: 131, 141 and 311, except 10.5 (Consult with policy makers), 10.6 (Follow up on placement suggestions), and 10.7 (Match individuals to particular vacancies in employment, education or training).

**For more information, please visit the IAEVG website at:**

<http://www.iaevg.org/iaevg/index.cfm?lang=2>

**PLEASE NOTE:** If you have previously taken a course that you feel is an equivalent to the pre-approved PETL modules, you can apply for the IAEVG certification using that course. However, it will be your responsibility to demonstrate that this other course meets the competencies required by the IAEVG.